



Follow the Procedure for applying the following Examination related documents

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Important Note : All UG/PG original marks cards should have a signature of Candidate and Principal / Chairperson.

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| 1. | Any Correction in the Marks Card |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University , Bengaluru or download the Application form from University website www.bangaloreuniversity .ac.in (URL https://eng.bangaloreuniversity .ac.in/application-forms/ Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature . |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity .ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University , Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ original marks card ✓ In case of name correction, copy of SSLC and PUC marks card should be enclosed. |

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| 2. | Release of “withheld” results and issue of Marks Cards |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University , Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/ Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature. |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity .ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University , Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ copy of the A Form. ✓ copy of the Invigilators dairy ✓ result sheet |

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| 3 | Duplicate Marks card |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University , Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature . |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University , Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Police complaint copy / FIR. ✓ Affidavit with photo attested by notary. ✓ Copy of marks card if available. |

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| 4 | Consolidated Marks Card (Annual Scheme final year only) <u>Consolidated marks card will not be issued to semester scheme</u> |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University , Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature . |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University , Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Final year all original marks card applicable to Annual scheme students only. |

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| 5 | Medium of Instruction Certificate |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature . |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ A certificate issued by college Principal regarding medium of instruction studied. ✓ Copies of all marks cards. |

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| 6 | Diploma Certificate |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature . |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Copies of all marks cards. |

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| 7 | Rank Certificate |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity .ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature . |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity .ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Copies of all marks cards. ✓ Copy of rank list notified by the University. |

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| 8 | Provisional Degree/Diploma Certificate Counter Signature |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bangalore or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature . |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity .ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Copies of all marks cards. ✓ Provisional degree/diploma certificate issue by the college. |

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| 9 | Degree Certificate (Obtain confirmation regarding your name in the eligibility list from the Examination Branch before applying) |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application with 2 passport size photograph need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature . |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Copies of the all marks card ✓ One passport size photograph |

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| 10 | Duplicate Degree Certificate |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature. |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / MisCellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Police complaint copy/FIR ✓ Affidavit with photo attested by notary ✓ Copy of Degree certificate if available |

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| 11 | Any Corrections in Degree Certificate |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature. |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Original Degree certificate ✓ Copies of all marks cards |

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| 12 | Degree Certificate issued under Tatkal Scheme (Obtain confirmation regarding your name in the eligibility list from the Examination Branch before applying) |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application with 2 passport size photograph need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature. |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Copies of the all marks card ✓ One passport size photograph |

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| 13 | Genuineness of Marks Card/Degree Certificate for verification received within India and sending replies- <u>To employer</u> |
| A | A letter for genuineness of marks cards and Degree Certificate (Separate letter for Marks card & Degree Certificate) addressed to Registrar (Evaluation), Bangalore University, Bengaluru. |
| B | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| c | Along with letter of request enclose the relevant documents separately(MC & DC) Send by speed post addressed to Registrar (Evaluation), Parkeesha bhavan, Bangalore University Bengaluru-560056 <ul style="list-style-type: none"> ✓ Original marks cards of the candidate ✓ Original Degree certificate of the candidate |

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| 14 | Official Transcript (for one set) students can also apply for multiple sets |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/ Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by the College/Department with Principal/Chairperson/Director/Coordinator seal and signature. |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreUniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University, Bengaluru Document to be enclosed:- <ul style="list-style-type: none"> ✓ Copy of marks card to be attested. ✓ Copy of the Degree certificate to be attested. |

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| 15 | Migration Certificate |
| A | Obtain the application form from your college or Grievance Cell, Examination Branch , Bangalore University, Bengaluru or download the Application form from University website www.bangaloreuniversity.ac.in (URL https://eng.bangaloreuniversity.ac.in/application-forms/Home page / downloads /application forms /Application Form for Issue of Various Examination Related Documents). |
| B | Fill the application with all information dully signed by applicant. The application need to be forwarded by College/Department with Principal/Chairperson/Director/Coordinator seal and signature. |
| C | Enclosed the fee paid receipt/s paid through online (www.bangaloreuniversity.ac.in .) Online services /other fee payments/ miscellaneous fee payment. https:// buofc.inhawk.com / Miscellaneousfee/OtrRec.aspx or https://buofc.inhawk.com/otherfee/otherFee.aspx University Fee structure https://eng.bangaloreuniversity.ac.in/wp-content/uploads/2020/05/Exam-related-doc-processing-fee-2020-21.pdf |
| D | Submit the filled application long with relevant document to Grievance Cell, Examination Branch , Pareeksha Bhavana, Jnanabharathi Campus, Bangalore University , Bengaluru. Document to be enclosed:- <ul style="list-style-type: none"> ✓ Copies of the all marks card. ✓ No due certificate from the College / Department |

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| Contact us | |
| Payment related issue | 9482164989 |
| Any other issue | 080-22961220 |